

Local Emergency Planning Committee (LEPC)

December 14, 2017

Richmond County Health Department

Present: Karen Bellamy, Donna Wright, Lee Butler, Bob Smith, Dawn Belk, Taylor Wall, Chris Harwood, Andy Borgstrom, Tommy Jarrell, Brittany Grant

Meeting called to order by Tommy Jarrell, Chairman of LEPC and Health and Human Services Director, Richmond County Health Department at 10:00am.

Previous meeting minutes and other outstanding meeting minutes were approved. Donna Wright motioned, Karen Bellamy seconded and all were in favor at 10:02am.

Old Business:

- Donna Wright (Emergency Services) spoke on the progress of the new Emergency Services Complex. The building is about 80 percent completed and if weather permits paving will begin in January. The Emergency Services Complex hopes of having a ribbon cutting ceremony in April. Tommy Jarrell had questions regarding secure fencing for the new building. Donna Wright provided feedback, explaining the new building will have secure fencing and doors will be locked with key card access.

New Business:

- Tommy Jarrell (Health Department) discussed how Holly Haire is the current Secretary of the LEPC. Donna Wright spoke regarding Holly's expanding rolls that the committee should look to appoint Dawn Belk as Secretary. All were in favor.
- Donna Wright (Emergency Services) Dawn Belk (Emergency Services) discussed Crisis Track and gave a hand out on new software that was purchased to track structural damage, debris estimation, and labor and equipment time tracking along with road and bridge assessments. This software can electronically transfer information collected to FEMA forms. Information from this software can also be tracked in the EOC during an event while activated.
- Bob Smith (Emergency Services) spoke about Salamander, an ID system that can make ID cards for the use in accountability on scene of an event. This program will create a QR code that has all the individual's information stored securely. The ID cards can be used during statewide or local events. This program integrates with FEMA and was purchased through the DPR using FEMA dollars.

- Donna Wright (Emergency Services) with having an outdated mobile command that did not run well and had several mechanical problems the purchase of a 28 ft. long bumper pull trailer was made that was then turned into a multi-room mobile command. The mobile command is equipped with hand held radios, desktop consoles, and handheld GPS units. Using DPR money an awning for the command trailer was purchased. It has already been used on a search with the Sheriff's office. Donna discussed when the weather warms up we can plan to bring the command trailer out so the LEPC committee can see it.
- Donna Wright (Emergency Services) In the past year we have had 6 fuel spills and a total of 30 gas leaks. There have been a report of 4 train derailments that did not come into the 911 center but was notified through the state. In the past year, the bus wreck has been our biggest event. Emergency Services have been invited to speak at a mass casualty event in February to discuss about how the scene was handled. Donna also mentioned how we need to try to find a way and get others involved and active in LEPC. An example would be to reach out to Enviva, who is a new industry. Donna also mentioned the possibility of a table top exercise with Trinity.

#### 2018 Meeting Schedule:

- January 16<sup>th</sup> will be the next meeting and Trinity has agreed to host the meeting.
- April 3<sup>rd</sup> (will ask piedmont natural gas to host)
- July 3<sup>rd</sup> (may need to change date) Richmond Emergency Services can host in the new complex
- October 2<sup>nd</sup> Lee Butler will host at Water Treatment Plant

#### Roundtable

- Trinity rep would like to have exercises.
- Tommy Jarrell – maybe we could reach out prior to January meeting to other industries face to face, not with just an email to get them involved.
- Donna Wright- On January 10<sup>th</sup> we will be testing our 911 backup system and will have staff at our main 911 center as well as our back up location. If a 911 call comes in during the time of the failure testing and does not reach our center the call will automatically go to the backup location and be answered and processed
- Tommy Jarrell- Maybe in January we can look into appointing another chair
- Karen Bellamy – Discussed approval of Regional Hazard Mitigation for the 4 county mitigation plan.
  - Donna Wright mentioned Hazard Mitigation has been sent in and is in the final approval stages.

Tommy Jarrell called for any other items to discuss

- No further items

Meeting adjourned at 10:31

Next meeting is January 16, 2018 at 10:00am, will be hosted at Trinity

Meeting minutes compiled by Dawn Belk, RCES